

## FINAL Academic Council Meeting Minutes

DATE: September 27, 2005  
TIME: 1:00 pm to 2:30 pm  
PLACE: Human Resources Training Room

### AGENDA

- 1) Review and adoption of September 20, 2005 meeting Minutes
- 2) Review and adoption of September 27, 2005 Agenda
- 3) Old Business
  - a) WASC related issues
  - b) Course guide N:Drive and web templates
  - c) AC Procedural Rules / AC membership
  - d) Associate in Science, Major: Allied Health IDP
  - e) Associate in Science, Laboratory Technology IDP
  - f) Associate in Science, Professional Science IDP
  - g) Associate in Science, Secondary Education, Science Option IDP
  - h) Associate in Science, Secondary Education, Math Option IDP
  - i) Disability Statement information
  - j) IDP / ICP format
    - 1) Format for all IDPs / ICPs
    - 2) Minimum C grade for all Liberal Arts courses
    - 3) Discontinuing AA in International Business
    - 4) Foreign Language in BA IDP?
    - 5) Difference between Completion and Achievement
  - k) PE 133 course guide
  - l) PE 134 course guide
  - m) BE 110 course guide
  - n) CJ 101 course guide
  - o) CJ 104 course guide
  - p) Academic Dishonesty
- 4) New Business
  - a) GenEd Committee Release Form for Use of Student Work Samples
  - b) GenEd Committee Program Capstone Course
- 5) Other Issues
  - a) NMC Attendance Policy
- 6) Schedule of next meeting

Members present: Glenn Keaton – AC Chairperson, Sciences, Math & Tech;  
Daisy Villagomez-Bier – Counseling Programs & Services; Geri Willis – ALO WASC;  
Larry Lee – Business; Lisa Lunde – Human Performance & Athletics;  
Lois Gage – Nursing; Michael Nurmi – Languages & Humanities;  
Sam McPhetres – Social Sciences & Fine Arts

Member absent: Sallie Sablan (representing Brante Dashiell) – School of Education  
Others present: Donna Leong-Aguon – Recorder

The Academic Council Chairperson Glenn Keaton called the meeting to order at 1:00pm.

- 1) Review and adoption of September 20, 2005 meeting minutes  
Larry added that when he met up with Rick Northen, Northen stated that there was a newer textbook for the SCUBA class but NMC's Bookstore had the older books which they wanted to use up. Later, Larry checked the Bookstore and saw that the older books were all sold. Michael restated the College's liability in the event of an accident. Lisa was asked to indicate the newer book in her PE133 and PE134 course guides. **It was moved, seconded, and unanimously approved to accept the September 20, 2005 Minutes with change.**
  
- 2) Review and adoption of September 27, 2005 agenda  
Glenn added:  
to Other Issues **a) NMC Attendance Policy**, and  
to New Business **b) GenEd Committee Program Capstone Course.**  
**It was moved, seconded, and unanimously approved to accept the September 27, 2005 Agenda with additions.**
  
- 3) Old Business
  - a) WASC related issues  
The final draft in response to Recommendation #2 will go out today. Comments may be forwarded to Vince Riley. The Recommendation #2 Committee will meet this Thursday for last revisions and additions. Then it will be forwarded to the Board of Regents for review and approval before it is sent to WASC on October 8<sup>th</sup>.  
  
Regarding the language requirement in the BA degree program (3 Old Business j4 Foreign Language in BA IDP? of the agenda), Ms. Geri reported that she spoke to Lily at WASC. After Ms. Geri assured Lily that the AC reviewed Standard 2 in the WASC Handbook, Lily said that NMC needs to meet all GenEd requirements, and that we were "reading into something that isn't there." Basically, Standard 2 is generic. Of interest is the fact that students can test out and get credit for a foreign language class, but not for an English class.
  
  - b) Course guide N:Drive and web templates  
Nothing new to report.
  
  - c) AC Procedural Rules / AC Membership  
After speaking with Vince Riley and Greg Folta, Larry provided a little bit of AC history... it was formed by and reported to the Faculty Senate (FS). It was called the Academic Affairs Committee. It happens that the Management Review Desk Audit (MRDA) recommended putting the AC under the FS. Vince said that the FS is responsible for AC stuff. However, in a large group such as the FS, discussing and deciding on an item would take long compared to a 10-member group such as the AC. If the AC does not agree with the MRDA recommendation, we would need to respond in writing.

Glenn informed the group that a memo from him through Dean Jack Sablan to President Tony Guerrero recommending two new AC members, CPS and OARFA, is getting signatures.

- d) Associate in Science, Major: Allied Health IDP
- e) Associate in Science, Laboratory Technology IDP
- f) Associate in Science, Professional Science IDP
- g) Associate in Science, Secondary Education, Science Option IDP
- h) Associate in Science, Secondary Education, Math Option IDP

Glenn requested opinions of his courses under Program Requirements (PR).

Daisy suggested moving MA151 and Larry suggested moving EN202 to PR.

Larry said his GenEds are his Fine Arts and Humanities. Glenn referred to pg 54 of NMC's 1999-2001 Catalog searching for a clear understanding of GenEds and PRs. He questioned if PRs are directly related to a degree, or indirectly related to a degree, or not directly but linked to a degree... Michael stated that GenEds is negatively defined (not Core courses, not PRs). Perhaps we could ask the GenEd Committee for their definition. Daisy made some format suggestions to Glenn if he was to move his Fine Arts and Humanities to the GenEd section. Glenn said he would revise his IDPs some more, and present them next week.

- i) Disability Statement information  
Tabled until Brante returns.

- j) IDP / ICP format

- 1) Format for all IDPs / ICPs

Lois asked why DO all IDPs / ICPs need to be consistent. In Nursing, it is very important that the students take their courses in a sequential order. It was suggested that the front of her IDPs be consistent with the other programs, and the back of her IDPs indicate the sequential order (in past meetings, the School of Education's IDP showed such an order).

Again, the definition for GenEd courses was discussed. Michael said that GenEd courses have wide application, and that these courses can go into any program. Electives, however, have no direct link to a degree, and broadens ones knowledge.

Members left for class and other meetings, and thus we lost a quorum.

The Academic Council Chairperson Glenn Keaton adjourned the meeting at 2:10pm.

***“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”***